

## **COE - Promotion and Tenure Timeline Academic Year 2018-2019**

<b>8/28/2018 (Tues)</b>	<b>Distribution of Guidelines to Faculty P&amp;T Reps</b>
<b>12/17/18 (Mon 8:00 a.m.)</b>	<b>Nominations Due to Dean's Office</b>
<b>1/4/2019 (Fri)</b>	<b>Nominations Distributed to Committee</b>
<b>1/17 (Thurs 8:00 a.m.)</b>	<b>First meeting of the College P&amp;T Committee at ICTAS A CRC, 1991 Kraft Dr., Room 2013 (<a href="http://www.vt.edu/where_we_are/maps/crc-map.pdf">http://www.vt.edu/where_we_are/maps/crc-map.pdf</a>) to include lunch at 12:00 p.m. (TBA) (STRAW VOTE taken)</b>
<b>1/18 (Fri 8:00 a.m.)</b>	<b>Second meeting (if necessary) of the College P&amp;T Committee at ICTAS A CRC, 1991 Kraft Dr., Room 2013</b>
<b>1/22 (Tues 8:00 a.m.)</b>	<b>Final meeting of the College P&amp;T Committee at ICTAS A CRC 1991 Kraft Dr., Room 2013 to discuss candidates as needed (FINAL VOTE taken)</b>
<b>1/23 (Wed 8:00 a.m.)</b>	<b>Snow/Overflow day</b>
<b>1/24- 1/25</b>	<b>Dean meets with Department Heads to review dossiers</b>
<b>1/28 (Mon 5:00 p.m.)</b>	<b>Completed dossiers returned to Dean's Office by 5:00 p.m.</b>
<b>2/1 (Fri 5:00 p.m.)</b>	<b>Deadline for submission of dossiers from College to Provost</b>
<b>2/11 (Mon 10:00 a.m. - noon)</b>	<b>First session of University P&amp;T Committee and dossier distribution (College reps plus Deans), Board Room, Board Room, 2100 Torgersen Hall</b>
<b>3/6 (Wed 8:00 a.m. - 5:00 p.m.)</b>	<b>Faculty Subcommittee of University P&amp;T Committee (Deans are not present), Board Room, 2100 Torgersen Hall</b>
<b>3/7 (Thurs 8:00 a.m. - 5:00 p.m.)</b>	<b>Faculty Subcommittee of University P&amp;T Committee (Deans are not present), Board Room, 2100 Torgersen Hall</b>
<b>3/19 (Tues 1:00 - 5:00 p.m.)</b>	<b>Second session of University P&amp;T Committee (College reps plus Deans), Board Room, 2100 Torgersen Hall</b>
<b>3/20 (Wed 8:00 a.m. - 5:00 p.m.)</b>	<b>Third session of University P&amp;T Committee (College reps plus Deans), Board Room, 2100 Torgersen Hall</b>
<b>March</b>	<b>P&amp;T Candidates sent notice of recommendation</b>
<b>5/? (? 3:30 p.m. - 5:00 p.m.)</b>	<b>Wrap-up COE P&amp;T meeting (location TBA)</b>
<b>6/2 - 6/3 (Sun-Mon)</b>	<b>P&amp;T recommendations submitted to Board of Visitors</b>