

**CONSTITUTION AND BY LAWS
OF
THE ENGINEERING FACULTY**

CONSTITUTION

ARTICLE I

Name of the Organization

The name of the organization shall be "The Engineering Faculty Organization" (EFO) of Virginia Polytechnic Institute and State University (VPI&SU).

ARTICLE II

Purpose

The purpose of the organization shall be:

1. To provide a forum for study, discussion, and formulation of policy in academic and personnel matters of particular interest to the College of Engineering;
2. To provide meaningful two-way channels of communication between Faculty and Administration;
3. To provide for the transaction of the routine business of the Faculty of the College of Engineering; and
4. To discharge all responsibilities that may be delegated to the Engineering Faculty by the Faculty Senate, University Council, and/or Administration.

ARTICLE III

Membership

Section 1.

The Engineering Faculty shall include all members of the engineering teaching, research, and extension faculty eligible for listing in the University catalog with the rank of instructor, assistant professor, associate professor, or professor.

Section 2.

An adjunct organization (an entity) within The Engineering Faculty shall be The Engineering Academic Faculty, whose membership shall consist only of assistant professors, associate professors, and professors, who are full-time employees of Virginia Polytechnic Institute and State University, and engineering department heads or chairs but excluding Deans and Directors of Research or Extension (even though they also hold professorial rank) and instructors.

Article IV

College Executive Committee and EFO Executive Committee

Section 1.

1. There shall be a College Executive Committee consisting of one elected member from each department and division in the College, and the Dean of Engineering who chairs the College Executive Committee. Additional members may also be elected to the College Executive Committee as specified in Section 2, below.
2. The members of the faculty on the College Executive Committee, with the exception of the Dean, shall constitute the EFO Executive Committee.

Section 2.

1. The members of the Faculty on the College Executive Committee shall be elected by the Engineering Faculty. Each Department or Division in the College of Engineering shall elect one representative and one alternate from the faculty of the department or division. Additional members may be elected by their constituencies to represent College faculty at distant locations such as Northern Virginia, and faculty in Research Institutes and Laboratories, as stipulated by the bylaws. The method of election of the College Executive Committee shall be specified in the bylaws.
2. Heads of Department, Directors of Research Laboratories, and Instructors shall not be eligible for election to the College Executive Committee. College Executive Committee members who have served full, three-year terms may not succeed themselves. Alternates may be re-elected as Committee members for one further term not exceeding three years.
3. The election of members of the College Executive Committee shall be by recorded vote (by paper or electronic means) within two weeks after the regular Spring meeting.
4. Elected Alternates shall fill a vacancy when the elected member from that department or division can no longer serve on the College Executive Committee. In the event that no elected alternate is available, the chair of the EFO Executive Committee shall make an appointment with the approval of the committee. All such appointed members shall serve only until the next regular election of Committee members.
5. To permit orderly rotation of membership of the College Executive Committee, members will be elected for three-year terms, with one third of the membership of the Committee retiring each year. In the first two years of the College Executive Committee's existence, one third of the members will be appointed for one year and one third for two years, as stipulated in the bylaws.

Section 3.

1. The EFO Executive Committee shall elect its own officers: a Chair, Vice Chair, Secretary, and Treasurer, within two weeks following the election of new Committee members, each to serve a term of one year.
2. The Chair, Vice Chair, Secretary, and Treasurer of the EFO Executive Committee shall serve as Vice-Chair, Alternate Vice Chair, Secretary, and Treasurer, respectively, of the College Executive Committee, and President, Vice President, Secretary, and Treasurer, respectively, of the Engineering Faculty and the Engineering Academic Faculty.

ARTICLE V
Amendments

This constitution may be amended by the Engineering Faculty, provided the following conditions are met:

1. Notice is given the Engineering Faculty of the intent to discuss an amendment at least two weeks prior to the meeting at which the amendment is to be discussed;
2. The amendment is discussed at said meeting;
3. A recorded vote of the Engineering Faculty is taken within two weeks following said meeting;
4. At least one-half of the eligible voters cast votes;
5. At least two-thirds of the votes cast favor the amendment; and
6. Recorded votes shall be made by paper or electronic means.