



June 6: Sample Engineering Virtual Academic Advising and Course Registration Email for First-Year Engineering Students

Hello,

Tomorrow, June 7, you will receive an email from Navigate including the link to schedule your General Engineering - Virtual Academic Advising and Course Registration: Group Advising Session. When you receive the email, please schedule **one** of the available Group Advising Sessions. This is a **required** part of your Virtual Orientation Experience, and you are only required to attend ONE of these sessions. These group advising sessions are held twice a week, once on Monday afternoons and once on Tuesday mornings (all on US Eastern Time), so find what works for you!

During this session, we will help you identify what courses you should register for the Fall 2022 semester and discuss some very important points to help you have a successful start to your career here at Virginia Tech! To help you prepare for this Group Advising Session, please review and complete the following:

1. **June 13** - Deadline to complete the [ALEKS placement test](#) for MATH 1225 (Calculus 1) and CHEM 1035 (General Chemistry) if you want a guaranteed seat in MATH 1225. **You should take the ALEKS exam regardless of whether you expect to have transfer credit for MATH 1225 and/or CHEM 1035 via AP, IB, CLEP, Cambridge, etc.** The proctoring password to the ALEKS test is **HOKIE2022**.
2. Complete a [self-evaluation of transfer credits](#) -- (i.e. transferable credits from AP, IB, CLEP, Cambridge, dual enrollment). You can verify when Virginia Tech has processed your college transcripts/score reports on Hokie Spa. Go to Hokie Spa > Grades Menu > Transfer and Other Additional Credits. Please be patient as this process can take some time.
3. Review the [General Engineering Virtual Advising](#) Canvas Site.
4. Review this [Registration Overview video](#) and the following registration tutorials (you are allowed to use any of the three class registration tools to register for courses):
 - a. **Hokie Scheduler** (Class registration tool)
 - i. [Hokie Scheduler tutorial](#)
 - ii. [Hokie Scheduler tutorial video](#)
 - b. **Drop/Add** (Class registration tool)
 - i. [How to Complete Class Registration using Drop/Add tutorial video](#)
 - c. **Timetable of Classes** (Class registration tool)
 - i. [How to Register for Classes Pt.1 tutorial video](#)
 - ii. [How to Register for Classes Pt. 2 tutorial video](#)

Thank you!

General Engineering (GE) Advising Team